

# ITEMIZED PAY STATEMENTS

In accordance with [ORS 652.610](#) Hood River County provides employees with an itemized pay statement with every payment of wages, commissions, or salary.

The statement is provided electronically via your [Doculivery](#) portal.

The itemized statement includes the date of the payment; the pay period dates; the employee's name; and Hood River County's name and business identification number, address, and telephone. The statement includes the rate (or rates) of pay, and whether the employee is paid by the hour, day, shift, week, or on a salary, piece, or commission basis. The statement also includes the gross and net pay for the period, the amounts and purposes of any deductions, and any allowances claimed as part of the minimum wage (such as lodging, meals, facilities, or services for the employee's private benefit).

For non-exempt employees, the statement shows the regular rate of pay and the number of regular hours worked, the overtime rate and the number of overtime hours, and if the employee is paid a piece rate, the applicable piece rate (or rates) of pay, the number of pieces completed at each piece rate, and the total pay for each rate.

## Understanding Your Pay Statement

You can expect to receive an itemized pay statement with every payment of wages, commissions, or salary. We are providing the following information to ensure you understand the information on your itemized pay statement. Please reach out to [Janet Bloom](#), [janet.bloom@hoodrivercounty.gov](mailto:janet.bloom@hoodrivercounty.gov), 541-386-1301, or ext. 6820 with any questions you may have.

### Pay period:

Semi-monthly: 1<sup>st</sup> - 15<sup>th</sup> and 16<sup>th</sup> - end of month

Paydays are the 8<sup>th</sup> and 23<sup>rd</sup> of the month.

*If that day falls on a weekend or holiday, payday will fall on the business day before the weekend or holiday.*

### Workweek:

Sunday at 12:00 am through Saturday at 11:59 pm

### Types of pay:

- 1- REGULAR
- 2- OVERTIME
- 3- Vacation
- 4- SICK PAY

6- Bereavement

7- HOLIDAY

*7-11 is Holidays worked*

8- MISC PAY

*Miscellaneous pay could include On Call Pay, Retro Pay, Additional Pay, Bilingual Pay, Certification Pay, Longevity Pay*

9- COMP TIME

10- ADMIN

11- Personal H (Personal Holiday)

12- LEDS STIP

13- EXEC LEAVE

*Imputed pay is for fringe benefits and is for IRS purposes only. Entries in income and deductions, which zeroes it out*

15- IMP PAY (Imputed Pay)

20- Vehicle A (Vehicle Allowance)

21- Footwear A (Footwear Allowance)

### **Benefits Deductions:**

40- VEBA (Health Reimbursement Arrangement – HRA)

41- FSA CC (child care) and FSA Med

42- STANDARD (for the 457(b) plan)

43- SICKTODEF (for sick pay conversion to deferred compensation plan)

45- W/C (Workers Compensation)

50- PERS (retirement plan)

60- MED (medical insurance plan)

61- Dental

62- Vision

63- OPT INS (optional insurance), OPT LIFE (optional life insurance), LTC INS (long-term care)

65- AFLAC

66- SUPP INS (supplemental insurance), Life OEGB (life insurance), LT OEGB (long-term disability)

### **Other Deductions:**

#### Taxes:

74- Soc Sec (Social Security)

75- Medicare

76- FWT (Federal Withholding Tax - FICA)

77- SWT (State Withholding Tax)

79- State TT (Oregon Statewide Transit Tax -OSTT)

80- 3<sup>rd</sup> Medi (Third Party Medicare)

98- SUTA (State Unemployment Tax)

99- Wrk Comp (Worker's Compensation)

#### Miscellaneous Deductions:

70-

1- Garnish (Garnishment),

2- Child Supt (Child Support),

3- Garnish (Garnishment – Other),

4- Misc Ded (Miscellaneous Deductions)

5- PFMLI (Oregon Family Paid Leave)

6- Lifeflight (Lifeflight Membership)

7- WA DCS (Child Support WA State)

71- UNION DUES

1- FOPPO Dues (Parole & Probation)

2- PW Dues (AFSCME 2503)

3- Sher Dues (LEA)

4- Union Peop De (AFSCME 1082-Gen)

5- Union dues (AFSCME 1082-DDA)