

**BEFORE THE HOOD RIVER COUNTY BOARD OF COMMISSIONERS
HOOD RIVER, OREGON**

**IN THE MATTER OF THE)
HOOD RIVER COUNTY FEE) RESOLUTION NO. 2582
SCHEDULE ADOPTION)
PER ORS 203.115)**

WHEREAS, the above ORS allows for bi-annual adjustments to fee schedules; and

WHEREAS, the following departments request modifications to their departments fee schedule to be either added, deleted or amended; and

NOW, THEREFORE BE IT RESOLVED, that the Hood River County Board of Commissioners hereby amend the fees as presented on the attached Exhibits A1-A6 to become effective July 1 2024.

Adopted this 17th day of June, 2024.

**HOOD RIVER COUNTY
BOARD OF COMMISSIONERS**

DocuSigned by:

Jennifer Euwer

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Jennifer Euwer, Chair

DocuSigned by:

Leticia Moretti

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Leticia Moretti, Commissioner

Arthur Babitz, Commissioner

DocuSigned by:

Ed Weathers

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Ed Weathers, Commissioner

DocuSigned by:

Chad Muenzer

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Chad Muenzer, Commissioner

HOOD RIVER COUNTY FEE SCHEDULE (JULY 1, 2024)	TOTAL FEE (CASH OR MERCHANT CARD)
ALL DEPARTMENTS (unless otherwise noted)	
Photo Copies	\$.25/image
Research Fee	\$55.00/hr with 1 hr min.
Film & Media Production Application Fee (non-refundable)	\$100.00
Film & Media Production Permit (planned production)	\$1,000.00
Event Liason Fee (application fee not included)	\$350.00/day
ADMINISTRATION/HUMAN RESOURCES/BOARD OF COMMISSIONERS	
Color Copies	\$1.25/image
Computer Copies	\$0.25/image
Legal Cost	Actual cost of time spent
Transcript of BOC meetings (these are sent out to a 3rd party)	Actual cost of time spent
BUDGET & FINANCE	
Stop payment - any type of check	\$40.00
Computer copies	\$0.60
Tax Statements	\$5.50
Research fee	\$80.00/hr with 1 hr min.
Reports & Print Outs	\$80/set up fee & \$0.10 per page
Property Tax Warrant Fees	Follows State guidelines for fee charged
Service Warrants	\$15.00
NSF Checks	\$40/per NSF
Non-correction tax refund check fee	\$10/per check
<i>Banking Services: Non-County Entity on County Acct</i>	
Accounts Payable Checks	\$10.50/per check
Bank Deposits	\$35/per deposit w/max of 10 items per deposit
BUILDING	
Fees adopted as a separate schedule	
COMMUNITY DEVELOPMENT (aka PLANNING)	
DISTRICT ATTORNEY	
Misdemeanor cases	\$10.50 <30 pages
Felony cases	\$15.50 <30 pages

ENVIRONMENTAL HEALTH FEE SCHEDULE	TOTAL FEE: (CASH OR MERCHANT CARD)	EFFECTIVE July 1, 2024
RE-CHECK INSPECTION FEE		
OHA Licensing program - (TWO re-check inspections included in the cost of each annual license. If additional re-check inspections are required during a calendar year, subsequent re-check inspections will be billed)	\$ 179.00	\$ 179.00
DEQ Permitting -Additional Inspection Fee	\$ 179.00	\$ 179.00
FOOD SERVICE ANNUAL LICENSE FEES		
<i>Full Service Restaurants</i>		
0-15 Seats	\$ 747.00	\$ 747.00
16-50 Seats	\$ 850.00	\$ 850.00
51-150 Seats	\$ 958.00	\$ 958.00
151+ Seats	\$ 1,121.00	\$ 1,121.00
Bed & Breakfast (food service only)	\$ 299.00	\$ 299.00
Tourist License	\$ 163.00	\$ 163.00
Limited Service Restaurants	\$ 536.00	\$ 536.00
Class I-II Mobile Units	\$ 747.00	\$ 747.00
Class III-IV Mobile Units	\$ 747.00	\$ 747.00
Commissaries	\$ 50.00	\$ 50.00
Warehouse	\$ 50.00	\$ 50.00
Benevolent Organization food establishment (restaurant, mobile unit, etc.)		
<p>Note: NOTE: Licenses expire after December 31st of each year. To reinstate the license after this date a \$100 reinstatement fee is required in addition to the license fee. If the applicant reinstates the license after January 1st the reinstatement fee shall increase by \$100 on the first day of each succeeding month until the license is reinstated.</p>		

TOURIST FACILITY ANNUAL LICENSE FEES			
Short Term Rental/Travelers' Accommodation	\$ 309.00		\$ 309.00
In-Office Private Drinking Water System Consultation	\$ 71.00		\$ 71.00
In-Office Private Pool/Spa Consultation	\$ 71.00		\$ 71.00
<i>Travelers' Accommodation</i>			
Commercial Hotel/Motel w/5+ units	\$ 163.00		\$ 163.00
Per Unit Surcharge (for each rentable unit)	\$ 6.50		\$ 6.50
Mass Gatherings License and Application Fee	\$ 1,494.00		\$ 1,494.00
Mass Gatherings per est. to attend over 5,000 attendees	\$1.00/per person		\$1.00/per person
ORGANIZATIONAL CAMPS			
Full service w/ permanent facilities	\$ 1,255.00		\$ 1,255.00
Full service w/ permanent facilities-day use only	\$ 1,000.00		\$ 1,000.00
Full service utilizing public facilities	\$ 628.00		\$ 628.00
Full service no facilities	\$ 628.00		\$ 628.00
Day camp- no facilities	\$ 628.00		\$ 628.00
BENEVOLENT ORGANIZATIONAL CAMPS			
Full service w/ permanent facilities	\$ 628.00		\$ 628.00
Full service w/ permanent facilities- day camp	\$ 503.00		\$ 503.00
Full service utilizing public facilities-day camp	\$ 341.00		\$ 341.00
Full service-no facilities	\$ 341.00		\$ 341.00
Day Camp-no facilities	\$ 341.00		\$ 341.00
RV PARK			
Annual License	\$ 433.00		\$ 433.00
RV site surcharge (1-50 sites) per site	\$ 3.80		\$ 3.80
RV site surcharge (51-100 sites) per site	\$ 2.80		\$ 2.80
RV site surcharge (101+ sites) per site	\$ 1.80		\$ 1.80
SWIMMING POOL & SPA LICENSE			
First pool/spa	\$ 368.00		\$ 368.00

Each additional pool/spa	\$ 239.00	\$ 239.00
DAYCARE/GROUPS HOMES/SCHOOLS (CONTRACT INSPECTIONS)		
Daycare-childcare home	\$ 147.00	\$ 147.00
Daycare-childcare-center	\$ 184.00	\$ 184.00
School food inspection	\$ 184.00	\$ 184.00
Contract facility re-check inspection	\$ 179.00	\$ 179.00
FOOD SERVICE VENDING MACHINES		
1-10 machines	\$ 639.00	\$ 639.00
11-20 machines	\$ 709.00	\$ 709.00
21-30 machines	\$ 785.00	\$ 785.00
31-40 machines	\$ 855.00	\$ 855.00
41-50 machines	\$ 931.00	\$ 931.00
51-75 machines	\$ 1,077.00	\$ 1,077.00
76-100 machines	\$ 1,152.00	\$ 1,152.00
101-250 machines	\$ 1,223.00	\$ 1,223.00
251-500 machines	\$ 1,298.00	\$ 1,298.00
501-750 machines	\$ 1,374.00	\$ 1,374.00
751-1000 machines	\$ 1,488.00	\$ 1,488.00
1001-1500 machines	\$ 1,521.00	\$ 1,521.00
1501+ machines	\$ 1,667.00	\$ 1,667.00
Vending machine commissary	\$ 639.00	\$ 639.00
Vending machine warehouse	\$ 639.00	\$ 639.00
PLAN REVIEW FOR INITIAL CONSTRUCTION/OPERATION		
Initial Construction Plan Review, full service restaurant & mobile unit (per food establishment)-including commissaries and warehouses when applicable) and organization camp kitchens. Includes one (1) "Pre-Opening" Inspection	\$ 541.00	\$ 541.00
Initial Construction Plan Review, limited service restaurant, B&B kitchen additional mobile food units, commissaries, and warehouses (more than one). Includes one "Pre-Opening" Inspection.	\$ 277.00	\$ 277.00
Single plumbing fixture plan review(i.e., new handwashing sink)	\$ 50.00	\$ 50.00
Intermittent & seasonal restaurant license-formal_operational/plan review	\$ 217.00	\$ 217.00

Food establishment and intermittent & seasonal Temporary Restaurant-Menu alteration operational/plan review	\$ 77.00	\$ 77.00
Benevolent Organization-any food establishment or temporary restaurant		
Remodel plan review: full service restaurant & mobile unit (per food establishment-including commissaries & warehouses when applicable) and organizational camp kitchens. Includes one (1) "Pre-Opening" inspection	\$ 407.00	\$ 407.00
Remodel Plan Review: Food facility other than full service restaurants, mobile unit, or organizational camp. Includes one (1) "Pre-Opening" inspection	\$ 271.00	\$ 271.00
Benevolent Organizations: Any food establishment and remodel plan review.		
Pool/Spa Plan Review-New facilities and remodel plan reviews.	\$ 1,537.00	\$ 1,537.00
Pool/Spa variance application	\$ 1,537.00	\$ 1,537.00
Pool/Spa construction permit-two site visits	\$ 1,537.00	\$ 1,537.00
Pool/Spa construction permit additional approval inspection (per inspection)	\$ 179.00	\$ 179.00
Tourist and Pool/Spa facility pre-license inspection when plan review performed by another party, or no plan review is necessary	\$ 450.00	\$ 450.00
TEMPORARY RESTAURANTS		
Single- event, for profit, temporary restaurant license (up to 30-days)	\$ 168.00	\$ 168.00
Discounted, for profit single- event temporary license (received two (2) or more weeks in advance)	\$ 136.00	\$ 136.00
Intermittent & seasonal, for profit, temporary restaurant license (up to 30 or 90 days)	\$ 136.00	\$ 136.00
Benevolent (tax-exempt facility)- Paid more than two (2) weeks in advance		
Benevolent (tax-exempt facility)- Paid more less two (2) weeks in advance	\$ 100.00	\$ 100.00

Benevolent (tax-exempt facility)- Intermittent & seasonal temporary restaurant-formal plan review required			
MISCELLANEOUS OHA PROGRAM LICENSING			
Food facility license re-instatement (Late/delinquent license)	\$100.00 (calendar month) delinquent. Begins on the first month delinquent **	\$100.00 (calendar month) delinquent. Begins on the first month delinquent **	\$10.00**
Food handler's certificate	\$10.00**	\$10.00**	\$5.00 **
Food handler's certificate replacement card	\$5.00 **	\$5.00 **	\$25.00**
Mobile unit -inspection fee for units licensed in another county	\$25.00**		
Extra inspections required by OAR 333-157-0027	Half annual license fee per additional complete inspection	Half annual license fee per additional complete inspection	50% annual license fee
Tourist facility delinquent license re-instatement fee- applies only after 15 days delinquent	50% annual license fee	50% annual license fee	
Failing to apply for licensing within 30 days after engaging in the recreation park or travelers' accommodation business.	Annual license fee + \$60. RV Park shall pay an additional fee not to exceed \$2.00 per space	Annual license fee + \$60. RV Park shall pay an additional fee not to exceed \$2.00 per space	
**Any payment with a merchant/debit/credit card will incur a 3% handling fee.			
ON-SITE WASTEWATER FACILITY SYSTEMS-DEQ PROGRAM FEES:			*Note: All DEQ program permits include a DEQ surcharge of \$117.00*
Site Evaluation- All sites			\$910.00*
COMMERCIAL FACILITIES SYSTEMS-STANDARD SYSTEM CONSTRUCTION PERMIT			
Construction: Commercial Property: Standard system up to 1,000 gal. per day flow			\$1,251.00*
Construction: Commercial Property: Standard system up to 1,000-1,500 gal. per day flow			\$1,467.00*
Construction: Commercial Property: Standard system up to 1,500 -2,000gal. per day flow			\$1,683.00*
Construction: Commercial Property: Standard system up to 2,000 -2,500 gal. per day flow			\$1,976.00*
NON-COMMERCIAL RESIDENTIAL FACILITY SYSTEMS-STANDARD SYSTEM CONSTRUCTION PERMIT			
Standard On-site sewage system			\$1,251.00*
Construction: Tile Dewatering (curtain drain)			\$1,607.00*

Construction: Alternative System; Pressure Distribution		\$ 175.00*
Construction: Alternative System; Capping Fill		\$ 243.00*
Construction: Alternative System; Sand filter or ATT		\$ 584.00*
ON-SITE ALTERATION PERMITS		
Alteration: Major		\$ 758.00*
Alteration: Major; Commercial facility (flows> 1,000 gpd)		
Alteration: Minor; Site visit required		\$ 402.00*
Alteration: Minor; Site visit not required		\$ 321.00*
ON-SITE SYSTEM REPAIR PERMITS		
Repair: Major		\$ 758.00*
Repair: Major; Commercial facility (flows> 1,000 gpd)		\$1,322.00*
Repair: Minor (tank only)		\$ 483.00*
ON-SITE AUTHORIZATION PERMITS		
<i>Connecting to an existing system not in use, replacing a mobile home or house with another. The addition of one or more bedrooms, hardship dwelling connection to existing system.</i>		
Authorization: Field inspection required		\$ 758.00*
Authorization: No field visit		\$ 321.00*
NON-PUBLIC WATER SYSTEM		
Non-public water system: non- commercial facility: Coliform bacteria test	\$ 163.00	\$ 163.00
Non-public water system: commercial facility: Coliform bacteria test	Use Hourly Rate	Use Hourly Rate
Non-public water system: Survey- consultant, no report	\$ 163.00	\$ 163.00
Non-public water system: Survey-formal written report	Use Hourly Rate	Use Hourly Rate
MISCELLANEOUS DEQ ON-SITE PERMITTING PROGRAM FEES		
File review	\$ 71.00/per hour w/ 1 hour minimum	\$ 71.00/per hour w/ 1 hour minimum
Existing system evaluation (record review)-site visit required-formal reporting required	\$ 4022.00	\$ 4022.00
MISCELLANEOUS DEQ ON-SITE PERMITTING PROGRAM FEES- continued		
DEQ Program permit renewal	\$ 168.00	\$ 168.00
Pumper Truck inspection-first vehicle	\$ 168.00	\$ 168.00

Pumper Truck inspection-additional vehicle	\$ 93.00	\$ 93.00
Annual report evaluation: holding tanks	\$ 60.00	\$ 60.00
Annual report evaluation: sand filter, gravel filter, ATT	\$ 93.00	\$ 93.00
MISCELLANEOUS FEES		
Photocopy	\$.25/page (or match what Admin charges)	\$.25/page (or match what Admin charges)
Spanish/English translations (not including normal HD scope of work)	\$ 71.00/hour	\$ 71.00/hour
Environmental Health Specialist-contract rate	\$ 268.00/hour	\$ 268.00/hour
(END) ENVIRONMENTAL HEALTH FEES		
NSF Fee		\$40